



Department of Sociology

Franklin College of Arts and Sciences

UNIVERSITY OF GEORGIA

GRADUATE PROGRAM HANDBOOK

Address

Department of Sociology
113 Baldwin Hall
355 S. Jackson St.
Athens, GA 30602
706-542-2421

Program Administration

Director of Graduate Studies: Dr. Diana Graizbord (dgraizbord@uga.edu)
Graduate Program Administrator: Ms. Melissa Leizear (mleizear@uga.edu)

About this handbook. This handbook informs students and faculty of the basic policies and procedures of the Graduate Program in Sociology. It does not cover all University regulations governing graduate education at UGA and should be treated as a supplement to the [Graduate School Bulletin](#), [Dissertations Guidelines](#), and the [Graduate School's Academic Regulations and Procedures](#). The program operates within the administrative structure established by the Graduate School, and all faculty and graduate students are responsible for familiarizing themselves with the relevant Graduate School policies.

Graduate School policies: grad.uga.edu/graduate-policies

The University of Georgia is committed to the principle of affirmative action and Equal Opportunity.

CONTENTS

INTRODUCTION.....	5
APPLICATION	7
ADMISSION	7
PROGRAM OVERVIEW.....	8
Selection of a Major Professor.....	9
Curriculum.....	9
Proseminar.....	9
GLOBAL EXPECTATIONS OF ALL STUDENTS.....	10
THE PATH TO THE MASTER OF ARTS DEGREE	11
The Master of Arts Program of Study	11
Master of Arts	12
ADDITIONAL DOCTORAL REQUIREMENTS	13
The Second-Year Paper	13
Coursework.....	13
Forming a Ph.D. Advisory Committee	14
WRITTEN AND ORAL COMPREHENSIVE EXAMINATIONS	16
Admission to Candidacy.....	17
Dissertation Prospectus	17
The Dissertation Defense	17
ANNUAL REVIEWS	19
FINANCIAL ASSISTANCE AND OTHER RESOURCES.....	20
Assistantships	20
Graduate School Fellowship Awards.....	20
Departmental Graduate Assistantships.....	20
Graduate Teaching Assistantships.....	21
Research Assistantships	21
Graduate School Travel Funds	22
Departmental Travel Funds	22
Forms Required for Travel	22
Physical Facilities	23
APPENDIX A · THE GRADUATE FACULTY.....	24
APPENDIX B · M.A. REQUIREMENTS	27
APPENDIX C · PH.D. REQUIREMENTS.....	28

APPENDIX D.1 · SAMPLE SCHEDULE FOR GRADUATE TRAINING.....	29
APPENDIX D.2 · SAMPLE SCHEDULE FOR GRADUATE TRAINING.....	31
APPENDIX E · COMPREHENSIVE EXAM AREAS AND FACULTY READERS.....	33
APPENDIX F · POLICIES FOR THE DOCTORAL COMPREHENSIVE EXAMINATION.	34
APPENDIX G.1 · SATISFACTORY PROGRESS GUIDELINES AND ANNUAL REVIEWS	36
APPENDIX G.2 · SATISFACTORY PROGRESS GUIDELINES AND ANNUAL REVIEWS	38
APPENDIX H · LEAVE OF ABSENCE AND SIGNIFICANT LIFE EVENTS POLICY....	40
APPENDIX I · DISMISSALS AND APPEALS	41
Graduate School Probation and Dismissal.....	41
Departmental Probation and Dismissal	41
Dismissal Appeals.....	42
APPENDIX J · DEPARTMENTAL FORMS	43

INTRODUCTION

The mission of the Department of Sociology is to advance understanding of how human societies operate. We pursue this through scholarly research on the social groups, institutions, and relationships that constitute society, and by training graduate students in sociological theory, methods, epistemology, and substantive topics. This broad mission reflects the diversity of our discipline, evident in our department's theoretical and methodological pluralism, the range of our research, and our faculty's publications in leading disciplinary and interdisciplinary journals and with top academic presses. For a list of graduate faculty and their areas of specialization, see Appendix A.

Our graduate program leads to the Doctor of Philosophy. All students are admitted directly into the Ph.D. program, regardless of whether they already hold a master's degree. We award the Master of Arts along the way to the Ph.D., but we do not run separate M.A. and Ph.D. tracks and do not admit students seeking a terminal master's.

The doctoral program is designed primarily to prepare students for academic careers, with a curriculum built around the expertise the discipline most values and the demands of the current job market. We emphasize research methods: students complete four methods courses, and our faculty offer unusually broad methodological training—including ethnography, experiments, network analysis, quantitative and biomedical data analysis, and in-depth interviewing. The curriculum also emphasizes theory and several substantive areas, including criminology and criminal justice, globalization and migration, health and medical sociology, political and economic sociology, race and ethnicity, sex and gender, and social psychology. Students can deepen their specialization through UGA's graduate certificate programs in related fields such as African American Studies, Gerontology, Latin American and Caribbean Studies, Nonprofit Management and Leadership, Social Determinants of Health, Qualitative or Quantitative Methodology, and Women's and Gender Studies.

Most of our graduates go on to academic positions. In recent years they have taken faculty jobs at institutions including the University of North Carolina—Chapel Hill, Indiana University, the University of Florida, the University of Tennessee, Clemson University, the University of South Carolina, Auburn University, the University of Birmingham (U.K.), the University of Mississippi, Texas Tech University, Sam Houston State University, the University of Rhode Island, Georgia

State University, the University of Arkansas, and Augusta State University. Others have accepted postdoctoral fellowships at the University of Southern California, Stanford University, Dartmouth College, Tulane University, New York University–Abu Dhabi, and the Centers for Disease Control and Prevention. Graduates who pursue non-academic careers have found positions at nonprofit organizations, research institutes, and government agencies.

APPLICATION

The department encourages applications from students whose backgrounds have historically been underrepresented in academia.

- The application deadline for the following fall is December 1.
- Applicants must submit transcripts, a CV, a statement of purpose, and an academic writing sample. GRE scores are not required.
- International applicants must also demonstrate English-language proficiency. For TOEFL exams taken on or after January 21, 2026, the department requires a minimum overall score of 4.5, with at least a 4 on both the speaking and writing sections. See [the Graduate School's English-language proficiency requirement](#).
- UGA Graduate School application procedures and admissions requirements are available at grad.uga.edu/prospective-students.
- Prospective applicants are encouraged to contact the Director of Graduate Studies, or faculty with shared research interests, to assess fit with the program.
- The Department of Sociology does not offer application fee waivers. The Graduate School provides a limited number of application fee waivers: <https://grad.uga.edu/admissions/application-fee/>.

ADMISSION

- The Graduate Program Committee reviews all applications and may seek input from faculty with whom a qualified applicant might work.
- Top applicants are invited to an on-campus recruitment event, ordinarily held in March.
- Offers of admission and assistantships follow shortly after that event.

PROGRAM OVERVIEW

A favorable faculty-to-student ratio allows for individualized instruction and student–faculty collaboration in research. Students are trained and mentored in research and scholarship and are expected to share their work with the department. They are also encouraged to present at professional meetings and to publish.

The doctoral program is built on a rigorous curriculum. All entering students receive strong foundational training in sociological theory, research methods, and analytic techniques, along with grounding in several major substantive areas. More concentrated study is then pursued within one or more broadly defined specialty areas.

Coursework in the first year concentrates on the fundamentals of the discipline: the required research design and theory courses, two required courses in the statistical analysis of sociological data, a professionalization seminar, and electives in major substantive areas. Electives normally include one or more of the “foundations” courses, which introduce the theoretical and research literature of the department’s specialty areas. All students also complete the proseminar sequence in the first year, which includes the one-hour GradFirst seminar the Graduate School requires of all first-year graduate students.

In the fall of Year 2, students complete the required coursework for the master’s degree. In the spring, they begin advanced seminars in one or more substantive areas and complete a second-year paper that serves as a qualifying project for continuation in the Ph.D. program. The paper is due no later than April 1 of Year 2, and its evaluation figures prominently in the graduate faculty’s decision on the student’s continuation into Year 3. (The requirements are detailed under Additional Doctoral Requirements.)

Students continuing toward the doctorate pursue an advanced program of study in their chosen areas of specialization, focusing more intensively on particular substantive problems and research questions. Advanced study involves additional coursework, independent reading, and research directed toward the doctoral comprehensive examinations, which include a written and an oral component and are taken in the summer following Year 3. After passing these examinations and meeting all coursework and residency requirements, the student may be admitted to candidacy for the Ph.D. In Year 4, attention turns to the dissertation.

Appendix D presents a sample schedule of student progress. Note that the program requires all students to begin in the fall semester and to enroll full-time.

Selection of a Major Professor

The major professor serves as the student's primary academic advisor, research mentor, and advisory committee chair, helping the student plan coursework, direct the second-year paper and dissertation, and navigate the path to a career. The major professor must be a graduate faculty member whose research interests and methodological approach are compatible with the student's intended area of study. Students are expected to meet with prospective major professors and formalize the selection by the end of Year 1; until then, a temporary advisor serves in this role. Often, though not always, students ask their temporary advisor to become their major professor.

Curriculum

The program requires 5 required courses in Year 1, 10 elective seminars across Years 1–3, and an advanced methodology course (typically in Year 2 or 3), plus research hours, for a total of 60 hours. After completing 30 hours in the first three semesters, students become eligible for the M.A., as described below. The remaining courses appear on the doctoral program of study.

Proseminar

All entering sociology graduate students take SOCI 6190: Proseminar in Sociology in their first year. Organized by the Director of Graduate Studies, the proseminar introduces students to the discipline: each week, faculty and advanced graduate students present on a professional topic such as teaching, time management, choosing a research topic, or writing for publication. In the Fall of Year 1 one credit of SOCI 6190 may be replaced by one credit of GradFirst (GRSC 7001).

GLOBAL EXPECTATIONS OF ALL STUDENTS

- Professional conduct. Students are expected to conduct themselves professionally throughout the program, acting with integrity and respect for others and for the campus environment.
- University policies. Students must adhere to university policies on research and academic conduct, non-discrimination and anti-harassment, and workplace violence. *[Insert links to the Academic Honesty policy, the Non-Discrimination and Anti-Harassment policy, the Workplace Violence policy, and the Student Code of Conduct.]*
- Professional ethics. Students must adhere to the American Sociological Association's Code of Ethics: asanet.org/about/ethics.
- Academic standards. Students must maintain a minimum 3.0 GPA in graduate coursework.
- Engagement. Students are expected to attend all class meetings and to participate in the academic life of the department—for example, by attending colloquia, taking part in interviews of prospective faculty as appropriate, and engaging with visiting scholars.
- Assistantship duties. Students holding a graduate assistantship are expected to stay in regular communication with their supervisor and to perform assigned duties on time and to a high professional standard.

THE PATH TO THE MASTER OF ARTS DEGREE

Although we do not offer a separate M.A. program, students who wish to earn an M.A. on the way to the Ph.D. may do so by meeting the requirements described below. The M.A. requires 30 hours of coursework and does not require a thesis. Three research hours of SOCI 7000 are devoted to the second-year paper (see Additional Doctoral Requirements).

Students may decide by December 1 of Year 2 (their third semester) that they do not wish to continue in the Ph.D. program. Faculty may likewise determine that a student's performance is not consistent with, or does not show promise for, doctoral-level work; in that case, the decision is communicated to the student by December 1 of Year 2 so that they can plan accordingly.

Rather than a second-year paper, these students complete a capstone project: a portfolio of materials focused on transitioning to professional employment (e.g., a CV or résumé and a letter of application), together with a reflection paper synthesizing their graduate coursework. This is the work produced for the 3 hours of SOCI 7000 taken in the third semester. At that point the student will have completed the required coursework and, provided all work is satisfactory and the student holds a minimum 3.0 GPA, will be recommended to the Graduate School for the M.A.

The Master of Arts Program of Study

The Program of Study is a Graduate School form listing all graduate coursework counted toward the master's degree. It must contain a minimum of 30 hours. The following courses are required of all sociology graduate students and should be completed within the first three semesters (see Appendix B):

- SOCI 6190: Proseminar in Sociology (3 hours)
- SOCI 6220: Development of Sociological Theory or SOCI 6410: Current Trends in Sociological Theory (3 hours)
- SOCI 6620: Analysis and Interpretation of Sociological Data I (3 hours)
- SOCI 6630: Analysis and Interpretation of Sociological Data II (3 hours)
- SOCI 6600: Research Methods and Models (3 hours)
- Four electives (12 hours)

- SOCI 7000: Master's Research

Total: 30 hours

Additional notes on the M.A. program of study:

- The Graduate School also requires all graduate students to complete GradFirst, a 1-hour course, during their first year at UGA.
- The program of study may include no more than six hours of coursework outside the department. Any such courses must form part of a coherent program toward a master's degree in sociology. Students may petition the Graduate Program Committee to include additional outside hours. Regardless of course prefix, courses taught by sociology faculty are not counted as outside the department.
- The program of study may include no more than three credit hours of SOCI 8000: Special Topics in Sociology (which may be used only for a directed-readings course in the student's area of concentration).
- The program of study may not include GRSC 7770: Graduate Teaching Seminar.

Master of Arts

Students seeking an M.A. must file a Designation of Major Professor form with the department and the Graduate School. In addition, the Graduate School requires a Master of Arts Program of Study. Once the M.A. an advisory committee has been appointed and approved, any change must be requested in writing using the Request for Change in Advisory Committee form. Committee changes require the approval of the Director of Graduate Studies, in consultation with the major professor of record and, if necessary, the Graduate Program Committee. All current and former committee members must be notified of any change, and a revised Advisory Committee for Master of Arts Candidates form must then be completed and approved by the Director of Graduate Studies.

ADDITIONAL DOCTORAL REQUIREMENTS

The Second-Year Paper

The second-year paper is an original, independent, empirical research project presented in manuscript form—approximately 30 pages, formatted for submission to an appropriate peer-reviewed journal. The topic, scope, and methodology are decided by the student and major professor. The paper may extend and refine a previous M.A. thesis, pursue a new project, or lay the foundation for the dissertation.

The paper must be completed and approved by April 1 of Year 2. It is read and evaluated by the major professor and a second sociology graduate faculty member with expertise in the paper's topic or methodology. Because it functions as a qualifying project, this evaluation figures prominently in the graduate faculty's annual review and its recommendation on the student's continuation in the Ph.D. program beyond Year 2. Students must present their findings at the department's annual Second-Year Paper Symposium, held late in the spring semester, before the faculty's annual review.

Coursework

The Ph.D. program centers on defining and mastering an area of theoretical and research literature that can serve as a foundation for advanced study. This advanced coursework takes place in Years 2 and 3 and is structured around the area in which the student chooses to concentrate; the courses on the Doctoral Program of Study should therefore form a coherent whole. Developing the Program of Study is the responsibility of the student together with the major professor, in consultation with the Ph.D. Advisory Committee.

In addition to the 30 hours completed in the first three semesters (described above), the Ph.D. curriculum includes the following 30 hours, ordinarily completed by the end of Year 3 (see Appendix C):

- Seven elective seminars (21 hours) – one of which should be an advanced methods course if not completed during MA coursework.
- SOCI 9000: Doctoral Research (6 hours)

- SOCI 9300: Dissertation Research (3 hours)

The Ph.D. program of study may not include more than six hours outside the department or more than three hours of SOCI 8000: Special Topics in Sociology.

These courses are recorded on the doctoral program of study form. The Graduate School requires that a doctoral program of study consist primarily of 8000- and 9000-level courses; see PhD Programs of Study on the Graduate School website for details. Courses taken outside the department must form part of a coherent focus. Regardless of course prefix, courses taught by sociology faculty are not counted as outside the department.

Forming a Ph.D. Advisory Committee

The major professor chairs the Ph.D. advisory committee. Students who completed a sociology M.A. at UGA may continue with the same major professor or work with a different faculty member for the remainder of their doctoral studies. No later than the fall semester of Year 3, the student selects a major professor (to chair the dissertation) and, in consultation with that professor, the remaining committee members.

A committee has three to five members. At least two must belong to the specialty area in which the student will take the doctoral comprehensive examination (see Appendix E for faculty by specialty area). At least three must be members of the Graduate Faculty holding an appointment in UGA's Department of Sociology. For additional details on committee composition, students should consult the Graduate Bulletin.

The Ph.D. Advisory Committee is responsible for:

- Planning the Doctoral Program of Study with the student;
- Preparing and evaluating the written comprehensive examination;
- Conducting and evaluating the oral comprehensive examination;
- Conducting and evaluating the dissertation prospectus hearing;
- Serving on the student's dissertation committee; and
- Evaluating the dissertation and participating in the defense.

Designating the major professor and doctoral committee requires two forms: Request for Appointment of Major Professor and Advisory Committee for Doctoral Candidates. After the committee is approved, any change requires two more:

Request for Change in Advisory Committee—Ph.D. and a revised Advisory Committee for Doctoral Candidates. Changes must be approved in writing by the Director of Graduate Studies, in consultation with the major professor of record and, if necessary, the Graduate Program Committee. All current and former committee members must be notified. Advisory committee forms and any changes are submitted through the Enrolled Student Progress Portal.

WRITTEN AND ORAL COMPREHENSIVE EXAMINATIONS

The Graduate School requires all doctoral students to pass a written and an oral comprehensive examination before admission to candidacy. Students take the written exam in August, following Year 3. At least four months before the exam, the student must meet with the full advisory committee to discuss the reading list and the examination; no student may sit for the exam without having attended this meeting, which is documented on the Meeting Verification with Comps Committee form.

The written examination takes place on the first Monday, Tuesday, and Wednesday of August. It runs five hours per day and consists of three typed answers, one per day, each 10–12 pages. Departmental procedures are detailed in Appendix F. The advisory committee evaluates the answers; to pass, the committee must find that the student demonstrated a strong grasp of the research across all three.

If the committee determines that the student failed the written exam, the student may retake it at the end of the fall semester in Year 4, on the Wednesday, Thursday, and Friday the week following commencement, before winter break. A student who does not pass on the second attempt is dismissed from the program.

The final step before admission to candidacy is the oral comprehensive examination, administered by the advisory committee. This comprehensive examination of the student's field must be held within three weeks of notification that the written exam was passed, and the Graduate School must be notified at least two weeks beforehand. All committee members must be present for the entire examination. Per the Graduate School Bulletin, a discussion of the dissertation prospectus may precede or follow the oral exam but may not replace it; with the committee's approval, it may be scheduled for the second hour of the oral exam period.

If the student does not pass the oral exam on the first attempt, the Graduate School must be notified. Whether a second attempt is permitted is at the committee's discretion. If a second attempt is allowed, continuation depends on passing the exam and complying with the Satisfactory Progress Policy (see Appendix G).

Admission to Candidacy

Once the written and oral comprehensive examinations are passed and all coursework and residency requirements met, the student may be admitted to candidacy for the doctoral degree. Per Graduate School policy, admission to candidacy expires after five years. If the dissertation is not completed within that period, the student must pass another set of comprehensive examinations and be readmitted. Under extraordinary circumstances (e.g., serious medical issues, military obligations, or severe extenuating events), the student may request an extension from the Dean of the Graduate School; the request requires letters of support from the major professor and the Director of Graduate Studies. A leave-of-absence policy is also available for significant life events (see Appendix H).

Dissertation Prospectus

After passing the comprehensive examinations, the student prepares a preliminary dissertation prospectus. The major professor reviews it, and the student revises until it presents a clear picture of the proposed dissertation—including the relevant theoretical, substantive, and methodological issues and an outline of how the research will proceed. The prospectus is then distributed to the advisory committee, whose members must have three weeks to read and evaluate it before the meeting at which the student presents the proposed research. Although no research effort can be guaranteed to unfold exactly as proposed, the prospectus gives the student and advisors a chance to identify the key issues and agree on an approach.

The Graduate School requires that the prospectus be approved at a formal meeting of the advisory committee and the student (Graduate Bulletin). Committee members must sign the Dissertation Prospectus Approval form, with no more than one dissenting. The signed form and a copy of the approved prospectus are submitted to the Director of Graduate Studies and retained in the student's file.

The Dissertation Defense

The dissertation is the culmination of the student's graduate program: an original, independent research project conducted under the guidance of the major professor and advisory committee. It is expected to advance the field by

addressing a new problem or by clarifying or reinterpreting an existing one. All methods used in sociology—experimental, historical, survey, qualitative, and theoretical—are potentially viable approaches.

The final step is the oral defense before the advisory committee. The Graduate School requires the Director of Graduate Studies to announce the defense at least two weeks in advance. So that the student benefits from the full committee's expertise, the candidate submits a draft to each member, who must have three weeks to read and evaluate it. The Graduate School requires the Dissertation and Final Examination Approval form, signed by all committee members with no more than one dissenting vote. All members must be present for the entire defense (Graduate Bulletin).

ANNUAL REVIEWS

The graduate faculty conducts an annual review of each student, typically in April, following the guidelines in the Satisfactory Progress Policy (Appendix G). Each student is responsible for submitting a dossier that includes:

- Statement of Accomplishments (no more than 3 pages) outlining progress in the program and immediate plans;
- A curriculum vitae;
- Copies of papers published, accepted for publication, or under review; and
- A letter of support from the major professor (no more than 2 pages).

Following the review, the graduate faculty issues one of three recommendations: Continue in the Program; Continue in the Program with Conditions; or Dismissal from the Program. The review process and the criteria for satisfactory progress are detailed in Appendix G.

FINANCIAL ASSISTANCE AND OTHER RESOURCES

Assistantships

Four types of assistantship are available on a competitive basis: Graduate School assistantships, departmental assistantships, graduate teaching assistantships, and research assistantships funded by individual faculty members' external grants. Students holding an assistantship receive a tuition waiver but must pay nominal matriculation (\$25), health insurance, and activity fees each semester.

Students with an assistantship must enroll for at least 15 credit hours each semester the assistantship is in effect (9 hours in summer, if enrolled). Ordinarily they may take no more than 9 hours of coursework per semester, making up the balance with SOCI 7000, 9000, or 9300. Students not on an assistantship may take up to 15 hours of coursework per semester. Under special circumstances the University permits funded students to carry an overload; consult the Director of Graduate Studies about course loads.

Graduate School Fellowship Awards

Supplemental awards—including Presidential, Doctoral, and Master's Fellow awards—go to students nominated by the department and selected through a university-wide competition; nomination criteria include all materials submitted with the application to our program. The department's Graduate Program Committee nominates students, and a Graduate School committee makes the final selection. See "Funding from the Graduate School" for details. Fellows may be assigned to teaching or research duties, depending on departmental priorities and the terms of the specific award.

Departmental Graduate Assistantships

The Graduate Program Committee awards these assistantships to new and continuing students. Recipients work 17 hours per week over the nine-month academic year. For 2026–27, the stipend is \$22,490 for pre-master's students and \$23,898 for Ph.D.-level (post-master's) students. Departmental assistants are assigned each semester to one or more faculty members to support instruction;

typical duties include leading discussion sections, proctoring and grading exams, lecturing, holding office hours, and operating audiovisual equipment.

Several rules apply:

- Ordinarily, only full-time students pursuing a sociology degree are eligible for departmental funding.
- Assistantships are awarded yearly by the Graduate Program Committee but may be withdrawn during the year if duties are not carried out competently, promptly, and professionally.
- The department pledges five years of funding, contingent on satisfactory progress: students who hold a departmental assistantship can normally expect continued departmental funding as long as funds are available and they are making satisfactory progress toward the Ph.D. Students with more advanced training should also be more competitive for grant-funded research assistantships.
- Assistantships are awarded through a competitive annual screening of all applicants, based on coursework and assistantship performance and progress toward the degree. The departmental annual review is important in ranking advanced students for departmental funding.

Graduate Teaching Assistantships

Beginning in Year 3, students who have completed the sociology M.A. are eligible to serve as instructor of record; this becomes the work assignment for students on a graduate teaching assistantship. GTAs work 17 hours per week over the nine-month academic year, at a stipend based on Franklin College base salaries. A GTA takes full responsibility for individual sections of an undergraduate course, ordinarily teaching one course in the first semester of teaching and two per semester thereafter; in some cases a student may teach one large section in place of two smaller ones. Before assuming any teaching duties, students must enroll in GRSC 7770: Graduate Teaching Seminar, a 3-credit course covering pedagogical approaches and available support systems.

Research Assistantships

A number of research assistantships are typically available through externally funded projects. Allocated by the faculty member holding the grant, these positions

may provide up to 12 months of support at up to a half-time rate. Their availability and substantive focus vary from year to year. Students should contact individual faculty members about these positions.

Graduate School Travel Funds

Students presenting a paper at a professional meeting within the United States may submit a travel request to the Graduate School. Eligibility details are available on the [Graduate School travel-funding page](#). All requests must be approved before the travel date. The Graduate Program Administrator submits applications to the Graduate School as a group, following the Graduate School's deadlines, which are posted on its website; students should confirm current deadlines with the Graduate School.

Departmental Travel Funds

The department provides partial funding for graduate students to present papers at professional conferences or to attend in some other official capacity. All funding is subject to budget availability. Students eligible for Graduate School travel funds must apply for those before the department will consider additional support.

Funding priority is as follows:

- Students on the program presenting a research paper as first or sole author, or students on the job market registered for the job-market course (SOCI 9100) within one academic year;
- Students presenting a paper as a co-author other than first author;
- Students on the program in another capacity, such as presiding over a session or receiving an award.

Currently enrolled students in good standing are eligible for departmental funds as described above, provided they have applied for Graduate School funding if eligible; a student denied Graduate School funding remains eligible for departmental funding.

Forms Required for Travel

Before attending any conference, graduate students must complete and obtain approval of a Travel Authority form—required of all travelers regardless of funding

eligibility or allocation—and submit it at least two weeks before the travel date. Students who receive funding must submit an expense statement after returning.

Physical Facilities

The Department of Sociology is housed in Baldwin Hall, which contains faculty and student offices, most seminar rooms, many classrooms, the Laboratory for the Study of Social Interaction (LaSSI), and the computer laboratory; the Main Library is across the street. Graduate students are provided office space and have access to computers and printers in their offices and in the graduate student computer lab. Lab computers run the Microsoft Office suite (Word, Excel, PowerPoint) and statistical software.

APPENDIX A · THE GRADUATE FACULTY

BAUM, Derek. Harvard University, 2024. Assistant Professor.

Quantitative and Computational Methods; Social Network Analysis; Social Inequality; Social Capital.

CLAY-WARNER, Jody. Emory University, 1997. Meigs Professor and Director, Owens Institute for Social and Behavioral Research.

Social Psychology; Criminology; Gender; Social Networks.

COVERDILL, James. Northwestern University, 1991. Meigs Professor.

Quantitative and Qualitative Methods; Inequality; Organizations; Work.

GONLIN, Vanessa. Texas A&M University, 2020. Assistant Professor.

Race; Identity; Social Demography.

GRAIZBORD, Diana. Brown University, 2017. Associate Professor and Director of Graduate Studies.

The State and Bureaucracy; Knowledge and Expertise; Development Institutions; Social Policy; Qualitative Methods.

HERMANOWICZ, Joseph. University of Chicago, 1996. Professor.

Occupations/Professions/Careers; Culture; Life Course Studies; Higher Education; Science.

HUANG, Peng. University of California–Irvine, 2024. Assistant Professor.

Migration, Social Networks, Spatial Demography, Population Health, Inequality, Globalization, Statistical and Computational Methods

LAPEGNA, Pablo. State University of New York–Stony Brook, 2011. Associate Professor.

Social Movements and Protest; Qualitative Methods; Latin American Studies; Culture; Development and Social Change; Globalization; Political Sociology.

LEI, Man-Kit. University of Georgia, 2014. Associate Professor.

Crime, Law, and Deviance; Community; Physical and Mental Health; Quantitative Methods.

PRIDEMORE, William. State University of New York–Albany, 2000. Marienthal Professor.

Crime, Law, and Deviance; Development and Social Change; Economic Sociology; Globalization; Medical Sociology and Physical and Mental Health; Sociology of Science.

RICHARDS, Patricia. University of Texas at Austin, 2002. Meigs Professor and Director, Institute for Women's and Gender Studies.

Gender; Globalization; Social Movements; Political Sociology; Qualitative Research Methods; Development and Social Change.

ROBINSON, Dawn T.. Cornell University, 1992. Professor.

Social Psychology; Collective Behavior and Social Movements; Social Networks; Gender.

SHANNON, Sarah. University of Minnesota, 2013. Meigs Professor and Department Head.

Aging and the Life Course; Crime, Law, and Deviance; Inequality.

SIMONS, Leslie Gordon. Iowa State University, 1999. Meigs Professor.

Family, Aging, and the Life Course; Crime, Law, and Deviance; Gender; Physical and Mental Health.

SLEE, Gillian. Princeton University, 2024. Assistant Professor.

Inequality; Poverty Governance; Crime, Law, and Deviance; Organizations; Social Policy.

THOMAS, Julia. University of Wisconsin–Madison, 2025. Assistant Professor.

Crime, Law, and Deviance; Race and Ethnicity; Inequality.

TINKLER, Justine E.. Stanford University, 2007. Professor and Director, Criminal Justice Studies.

Crime, Law, and Deviance; Gender; Inequality; Race and Ethnicity; Social Psychology.

Adjunct and Emeritus Faculty

These faculty hold a Ph.D. in sociology and have graduate faculty status. They may therefore serve as an additional (4th) member of a graduate advisory committee for students working in one of their areas of specialization.

ALETRARIS, Lydia. University of Georgia, 2010. Assistant Research Scientist, Owens Institute for Social and Behavioral Research; Assistant Director, Center for Research on Behavioral Health and Human Services Delivery; Adjunct Assistant Professor, Sociology.

Work, Occupations, and Organizations; Mental Health; Research Methods; Inequality.

DERPIC, Jorge. University of Texas at Austin, 2017. Academic Professional and Assistant Director, Latin American and Caribbean Studies Institute.

Sociology of Law; Criminology; Indigenous Studies; Political Sociology; Urban Sociology; Quantitative Methods; Latin America.

HEARN, James. Stanford University, 1978. Professor, Institute of Higher Education.

Education; Organizations; Policy.

McNULTY, Thomas L.. State University of New York–Albany, 1996. Associate Professor Emeritus.

Criminology; Deviance and Social Control; Inequality; Race and Ethnicity.

WICKRAMA, Kandauda (K. A. S.). Iowa State University, 1992. Professor Emeritus, Human Development and Family Studies.

Social Determinants of Mental and Physical Health; Life Course; Marriage; Family; Methods.

APPENDIX B · M.A. REQUIREMENTS

All students complete 30 credit hours of coursework during the first three semesters:

- Fall, Year 1 (11 hours): Proseminar (1); GradFirst (1) plus three seminars—theory, QM I, and an elective (9).
- Spring, Year 1 (11 hours): Proseminar (2) plus three seminars—research methods, QM II, and an elective (9).
- Fall, Year 2 (9 hours): Two elective seminars (6) plus research (3).*

The M.A. does not require a thesis. Students meet the M.A. requirements upon completing the 31 hours above, ordinarily over three semesters.

Students may decide at any point during the first three semesters to conclude their studies with the M.A. rather than pursue doctoral study. Faculty may likewise determine that a student's performance is not consistent with, or does not show promise for, doctoral-level work; that determination is communicated to the student by December 1 of Year 2 so the student can plan accordingly.

Students who leave the program after the M.A. complete a capstone project in place of the second-year paper: a portfolio of materials for the transition to professional employment (e.g., a CV or résumé and a letter of application) together with a reflection paper synthesizing their graduate coursework. This is the work produced for the 3 hours of SOCI 7000 taken in the third semester, and it provides an M.A. path for students who have completed the required coursework but will not continue to the Ph.D.

**Students continuing to the Ph.D. also register for 3 hours of SOCI 7000 in the fall of Year 2, but devote those hours to the second-year paper rather than the capstone portfolio.*

APPENDIX C · PH.D. REQUIREMENTS

By the end of Year 1 of the program, students must select their MP. Submit department form and inform Grad School in the Graduate Student Portal.

Beginning in the spring of Year 1, students develop the second-year paper—an original, independent, empirical research project of roughly 30 pages, formatted for submission to a suitable peer-reviewed journal. The paper must be approved by the major professor and the second reader by April 1 of Year 2, and students present it at the annual departmental symposium. Because it functions as a qualifying project for continuation in the Ph.D. program, the paper's evaluation weighs significantly in the graduate faculty's annual review in the spring of Year 2.

The Ph.D. requires 30 hours beyond the M.A., composed of seven electives (21 hours) plus SOCI 9000: Doctoral Research and SOCI 9300: Dissertation Research (9 hours). These are the courses recorded on the doctoral program of study. Students begin this coursework in Year 2 and ordinarily complete it by the end of Year 3.

By the fall of Year 3, students form their advisory committee. By April 1 of Year 3, they meet with the committee to obtain approval of the comprehensive exam reading list.

Students take the written comprehensive exams in August following Year 3; the exams are written and graded by the major professor and the other committee members. A student who does not pass on the first attempt may make a second attempt in December, after the fall semester. Oral comprehensive exams take place within three weeks of notification that the written exam has been passed.

After passing the oral exams, students begin the dissertation prospectus, incorporating the major professor's feedback and revising until the major professor deems it ready for distribution to the rest of the committee. The prospectus must be approved at a meeting of the full committee. Dissertation research proceeds under the direction of the major professor.

APPENDIX D.1 · SAMPLE SCHEDULE FOR GRADUATE TRAINING

For students admitted Fall 2025 or later.

- Many students reach these benchmarks ahead of the schedule shown.
- One course on the doctoral program of study must be an advanced methods course.
- The M.A. requires 30 hours (no thesis); the Ph.D. requires 30 hours beyond the M.A.

	Fall Semester	Spring Semester
Year 1	<i>Benchmark: meet with temporary faculty advisor.</i> • SOCI 6190 Proseminar • SOCI 6220/6410 Theory • SOCI 6620 Data I (QM I) • Elective	<i>Benchmarks: select major professor; develop second-year paper topic; identify second reader.</i> • SOCI 6190 Proseminar • SOCI 6600 Research Methods • SOCI 6630 Data II (QM II) • Elective
Year 2	<i>Benchmark: submit second-year paper plan by Sept. 1 (or begin capstone project if not continuing). M.A. requirements met once these courses are complete.</i> • Two elective seminars (6) • SOCI 7000 (3)	<i>Benchmarks: complete second-year paper; present at department symposium.</i> • Two electives (6) • SOCI 9000 (3)
Year 3	<i>Benchmarks: prepare second-year or other paper for presentation/publication; form comprehensive exam committee.</i> • Electives (9) • SOCI 9000 (3–6) • Complete required Ph.D. coursework	<i>Benchmarks: develop comps reading list; meet with committee for reading-list approval.</i> • Electives (3)
Summer	Written comprehensive exams (August).	

	Fall Semester	Spring Semester
Year 4	• Oral comprehensive exams. • Develop dissertation topic with major professor. • Show progress on the dissertation prospectus.	
Year 5	Defend dissertation prospectus by April 1.	
Year 6	• Dissertation research. • Dissertation defense.*	

**Topic, scope, and methodology may move the completion date earlier or later than shown.*

APPENDIX D.2 · SAMPLE SCHEDULE FOR GRADUATE TRAINING

For students admitted Fall 2024 or earlier.

- Many students reach these benchmarks ahead of the schedule shown.
- One course on the doctoral program of study must be an advanced methods course.
- The M.A. requires 37 hours and a thesis; the Ph.D. requires 30 hours.

	Fall Semester	Spring Semester
Year 1	<i>Benchmark: meet with temporary faculty advisor.</i> • SOCI 6190 Proseminar • SOCI 6220/6410 Theory • SOCI 6620 Data I • Elective	<i>Benchmarks: select major professor; develop thesis topic.</i> • SOCI 6190 Proseminar • SOCI 6600 Research Methods • SOCI 6630 Data II • Elective
Year 2	<i>Benchmarks: form thesis committee; hold thesis proposal meeting.</i> • Two elective seminars (6) • SOCI 7000 (3)	<i>Benchmarks: defend thesis by April 1; present thesis research at department symposium.</i> • Two electives (6) • SOCI 7300 Thesis Research (3)
Year 3	<i>Benchmarks: prepare thesis or other paper for presentation/publication; form comprehensive exam committee.</i> • Electives (9) • SOCI 9000 (3–6)	<i>Benchmarks: develop comps reading list; meet with committee for reading-list approval.</i> • Electives (6)
Summer	Written comprehensive exams.	
Year 4	• Oral comprehensive exams. • Electives (6). • Develop dissertation topic with major professor. • Show progress on the dissertation prospectus.	

	Fall Semester	Spring Semester
Year 5	● Defend dissertation prospectus by April 1. ● Make progress on dissertation research.	
Year 6	● Dissertation research. ● Dissertation defense.*	

**Topic and methodology may move the completion date earlier or later than shown.*

APPENDIX E · COMPREHENSIVE EXAM AREAS AND FACULTY READERS

Crime, Law, and Deviance: Clay-Warner, Derpic, Lei, Pridemore, Shannon, Simons, Slee, Thomas, Tinkler

Culture: Graizbord, Lapegna, Richards

Development and Social Change: Graizbord, Lapegna, Pridemore, Richards

Economic Sociology: Baum, Lapegna, Pridemore

Family, Life Course, and Aging: Hermanowicz, Lei, Shannon, Simons

Gender: Clay-Warner, Richards, Robinson, Simons, Tinkler

Globalization: Graizbord, Huang, Lapegna, Pridemore, Richards

Inequality: Baum, Gonlin, Huang, Lei, Shannon, Slee, Thomas, Tinkler

Medical Sociology: Physical and Mental Health. Clay-Warner, Coverdill, Huang, Lei, Pridemore, Simons

Political Sociology: Graizbord, Lapegna, Richards, Slee

Race and Ethnicity: Gonlin, McNulty, Thomas, Tinkler

Social Movements: Graizbord, Lapegna, Richards

Social Networks: Baum, Clay-Warner, Huang, Robinson

Social Psychology: Clay-Warner, Robinson, Tinkler

Sociology of Education: Hermanowicz

Sociology of Science: Graizbord, Hermanowicz, Pridemore

Work, Occupations, and Organizations: Baum, Coverdill, Hermanowicz, Slee

Adjunct and Emeritus Faculty with graduate standing may serve as additional committee members for students working in one of their areas of specialization.

APPENDIX F · POLICIES FOR THE DOCTORAL COMPREHENSIVE EXAMINATION

- a. Students may take comprehensive exams in any of the substantive areas listed in this handbook (see Appendix E).
- b. Students take the written comps on the first Monday, Tuesday, and Wednesday of August, before the start of Year 4.
- c. Written comps are administered in-house. Accessing the internet or using generative AI is prohibited and results in automatic failure; the student may also be referred to the Office of Academic Honesty and/or dismissed from the program. Department computers are provided, with network connections disconnected from the workstation.
- d. Students may bring hard copies and/or a flash drive containing their notes, reading list, and articles and books from the reading list.
- e. Students may bring food and drink and may take breaks as needed, though the clock does not stop for breaks. Students should leave the exam room only to use the restroom and are on their honor not to discuss the exam with any other graduate student for the duration of the exam period. Phones and other personal items (e.g., bags) are left with the Graduate Program Administrator each day.
- f. The exam runs three consecutive days, five hours per day, beginning at 9:00 a.m. Students with approved accommodations (e.g., circumstances documented with the Disability Resource Center, or non-native English speakers) may request time and a half—7.5 hours per day. Such requests must be made to the Director of Graduate Studies before the exam period.
- g. Students answer one question per day, chosen from two offered that day. Questions not chosen are not carried over to later days. Each answer should be 10–12 pages (double-spaced, 1-inch margins, 12-point font).
- h. A full reference list is not required for works cited that appear on the student's pre-approved reading list. Any citation not on the reading list must be included in a reference list at the end of the answer.
- i. Committee members have up to three weeks to report the pass/fail decision to the Director of Graduate Studies, though they are encouraged to decide within two weeks; the start of the semester and the timing of the ASA meeting may require the full three weeks.

- j. To pass, the student must demonstrate a strong grasp of the comprehensive exam area. The student does not pass if the committee determines that the answers do not demonstrate a strong grasp of the material, or if the student fails more than one question.
- k. A student who demonstrates a strong grasp of the material across the written answers proceeds to the oral portion of the examination.
- l. The oral exam is scheduled for two hours (per Graduate School requirements) and held within three weeks of notification that the written exam has been passed. At the discretion of the committee, a student who passes the oral may use the second hour to present the dissertation prospectus.
- m. A student who fails the written exam may retake it at the end of the fall semester in Year 4, on the Wednesday, Thursday, and Friday the week following commencement, before winter break. A student who does not pass on the second attempt is dismissed from the program.
- n. Students who retake the written comps in December are notified of the committee's decision no later than the fifth day of the spring semester (roughly three weeks after submission). A student who passes then schedules the oral exam within three weeks of that notification.
- o. If a student does not pass the oral exam on the first attempt, the Graduate School must be notified. Whether a second attempt is permitted is at the committee's discretion.
- p. Taking the written comps during the first week of May is permissible only if the committee members agree, since it requires them to grade the exams and hold orals over the summer. Faculty are on an academic-year contract and are not paid for such work in the summer; they are neither required nor expected to accommodate a May request. Students are welcome to ask, and if the committee members are available and willing, the department has no objection to proceeding.

APPENDIX G.1 · SATISFACTORY PROGRESS GUIDELINES AND ANNUAL REVIEWS

Applies to students admitted Fall 2025 or later.

Purpose. This policy makes explicit the minimum standards for satisfactory progress through the graduate program in sociology. Students who do not meet these standards are at risk of dismissal, following faculty review and vote.

Review procedures. The faculty reviews each student annually, normally in April. Students submit supporting documents in advance (e.g., CV, statement of academic progress). The faculty assesses whether progress is both satisfactory and reasonable and votes on the student's continued status, issuing one of three recommendations: Continue in the Program; Continue in the Program with Conditions; or Dismissal from the Program.

The Director of Graduate Studies notifies each student of the recommendation by letter. Continuation requires, throughout the program, predominantly A's in coursework; successful completion of required and elective coursework; successful performance of teaching or research assistantship duties; demonstrated ethics and professionalism; and engagement in the intellectual life of the department. In addition, students must meet the following annual benchmarks, though many students meet them well ahead of the deadlines:

Year 1

- Identify a major professor.
- Develop a second-year paper project with the major professor and second reader.

Year 2

- Complete M.A. coursework by December 15.
- Complete the second-year paper, as determined by the major professor and second reader (students not continuing to the Ph.D. complete the master's capstone project instead).
- Present research at the department's annual Second-Year Paper Symposium.

Year 3

- Prepare the second-year paper or another research paper for presentation and publication.
- Form the comprehensive exam committee.
- Obtain approval of the comprehensive exam reading list.

Year 4

- Complete the written and oral comprehensive examinations.
- Submit at least one paper to a peer-reviewed journal.
- Make consistent progress toward the dissertation prospectus.

Year 5

- Serve as instructor of record in one or more courses, unless engaged in a research assistantship.
- Defend the dissertation prospectus by April 1.

Year 6

- Make progress on the dissertation.

A student who receives a majority vote of “Continue in the Program with Conditions” will have the conditions specified in the letter from the Director of Graduate Studies. The student must discuss them with the major professor (or, if none has been designated, with the Director of Graduate Studies) to clarify what must improve before the next annual review or by any earlier deadline the faculty sets. A student recommended for dismissal may not continue in the program; the appeal process is detailed in Appendix I.

APPENDIX G.2 · SATISFACTORY PROGRESS GUIDELINES AND ANNUAL REVIEWS

Applies to students admitted Fall 2024 or earlier.

Purpose. This policy makes explicit the minimum standards for satisfactory progress through the graduate program in sociology. Students who do not meet these standards are at risk of dismissal, following faculty review and vote.

Review procedures. The faculty reviews each student annually, normally in April. Students submit supporting documents in advance (e.g., CV, statement of academic progress). The faculty assesses whether progress is both satisfactory and reasonable and votes on the student's continued status, issuing one of three recommendations: Continue in the Program; Continue in the Program with Conditions; or Dismissal from the Program.

These are minimum standards; many students move through the program more quickly.

Throughout the program, all students are expected to demonstrate predominantly A's in coursework; successful completion of required and elective coursework; successful performance of teaching or research assistantship duties; and demonstrated ethics, professionalism, and engagement in the intellectual life of the department.

Students entering without an approved M.A.

Year 1

- Identify a major professor.
- Develop a thesis topic.

Year 2

- Form a thesis committee.
- Defend the M.A. thesis proposal by November 1 (fall).
- Complete the M.A. by April 1 (spring).

Year 3

- Prepare the M.A. thesis or another research paper for presentation and publication.
- Form the comprehensive exam committee.

Year 4

- Complete the written and oral comprehensive examinations.

- Submit at least one paper to a peer-reviewed journal.
- Make consistent progress toward the dissertation prospectus.

Year 5

- Show ongoing efforts to revise and submit papers for publication.
- Gain instructor experience in freestanding courses, unless engaged in a research assistantship.
- Defend the dissertation prospectus by April 1.

Students entering directly into the Ph.D. with an approved M.A.

Year 1

- Identify a major professor.

Year 2

- Complete the second-year paper (by April).
- Prepare a research paper for presentation and publication.
- Form the comprehensive exam committee.

Year 3

- Submit at least one paper to a peer-reviewed journal.
- Complete the written and oral comprehensive examinations.

Year 4

- Show ongoing efforts to revise and submit papers for publication.
- Defend the dissertation prospectus by April 1.

Year 5

- Show ongoing efforts to revise and submit papers for publication.
- Gain instructor experience in freestanding courses, unless engaged in a research assistantship.
- Show ongoing progress toward the dissertation project.

APPENDIX H · LEAVE OF ABSENCE AND SIGNIFICANT LIFE EVENTS POLICY

According to the Graduate School's graduate policies

[\(\[grad.uga.edu/graduate-policies\]\(http://grad.uga.edu/graduate-policies\)\):](http://grad.uga.edu/graduate-policies)

“A leave of absence provides a mechanism for students experiencing unusual circumstance to be exempt temporarily from the continuous enrollment policy. A leave of absence requires approval of the Director of Graduate Studies and the Dean of Graduate School. A leave of absence will be granted only for good cause such as serious medical and health-related issues, major financial and employment issues; pregnancy, childbirth, child care, elder care, and other significant family issues; and other major personal circumstances that interfere with the ability to undertake graduate study. An approved leave of absence stands in lieu of registering for the minimum of 3 credits for each semester for which the leave of absence is granted. During a leave of absence, students may not use UGA facilities, resources, or services designed or intended only for enrolled students; receive a graduate assistantship, fellowship, or financial aid from the University; or take any UGA courses related to their program of study. An approved leave of absence does not stop the clock unless the leave is granted for pregnancy, childbirth or adoption (see below): time on leave counts toward any University, Graduate School, or program time limits pertaining to the degree being sought.”

In the Department of Sociology, our satisfactory-progress guidelines follow this Graduate School policy, with one important exception: an approved leave under this policy does not count against the time limits stated in the department's Satisfactory Progress Policy (Appendices G.1 and G.2). An approved one-semester leave gives the student one additional semester to meet all subsequent degree requirements.

In addition, a student who experiences a significant life event but does not receive an approved leave of absence from the Graduate School may petition the department's Graduate Program Committee for an extension of the satisfactory-progress timeline. This departmental provision is intended to accommodate students with responsibilities such as elder care, adoption, the birth of a child, or a similar event.

APPENDIX I · DISMISSALS AND APPEALS

Graduate School Probation and Dismissal

A student whose cumulative graduate GPA falls below 3.0 for two consecutive terms is placed on academic probation by the Graduate School and must then earn a 3.0 or higher each subsequent semester until the cumulative graduate GPA returns to 3.0 or above (see the [UGA Probation and Dismissal policy](#)).

A student may also be dismissed by the Graduate School as a result of sanctions issued by any of the following offices: the Office of Academic Honesty and Student Appeals, the Equal Opportunity Office, the Office of Research, or the Office of Student Conduct.

Departmental Probation and Dismissal

A student may be placed on probation or dismissed by the program at the end of any semester for:

- failure to pass comprehensive or other required examinations;
- inadequate academic progress;
- failure to meet program requirements (academic or professional);
- violation of the ethical or professional standards in the program's handbook or of the professional society's code of ethics; or
- no clear path to degree completion—a student who cannot identify a major professor (excluding students on rotations) or cannot form an advisory committee is placed on a status called “No clear path to degree completion.” This status is distinct from “Not in good standing,” which refers to academic status. The student is given one semester from the date of placement to identify a major professor or form a committee, and the Director of Graduate Studies works closely with the student to resolve the problem. If it is not resolved within that semester, the student may be dismissed.

The department must immediately notify the Graduate School of a program-level dismissal. Program dismissal triggers dismissal from the UGA Graduate School unless the student remains in good standing in another UGA program.

Dismissal Appeals

A student dismissed by the Graduate School for academic reasons may appeal to the Graduate Council. The appeal must be submitted to the Dean of the Graduate School within 30 calendar days of receiving notice of dismissal; information on the process is available from the Graduate School. Dismissals by the Graduate School for violations of (i) the Academic Honesty Policy, (ii) the Sexual Misconduct Policy or the Non-Discrimination and Anti-Harassment Policy, (iii) the Research Misconduct Policy, or (iv) the Student Code of Conduct may not be appealed to the Graduate Council. See the Graduate School's appeals policy for more information.

Within the Department of Sociology, dismissals are voted on by the graduate faculty and communicated to the student in writing by the Director of Graduate Studies. A student may be dismissed after failing to meet the conditions for continuation prescribed at an annual review, or at the end of any semester for the reasons above. The student may appeal to the Department Head; if the appeal is not granted at the department level, the student may appeal to the college. If the college's decision is unfavorable and the student wishes to continue, the student has 30 calendar days to contact the Graduate School to initiate a further appeal, which is reviewed under the Graduate School's appeal procedures.

APPENDIX J · DEPARTMENTAL FORMS



Department of Sociology
Franklin College of Arts and Sciences
UNIVERSITY OF GEORGIA

Graduate Student Advising

Name: _____

Student ID: _____

Term: _____

Year: _____

I have been advised to enroll in the following courses:

	Course	CRN	Instructor	Credit Hours
1.				
2.				
3.				
4.				
5.				
6.				

Comments:

Student Signature

Major Professor Signature

Please have form signed by your Major Professor before giving it to the Graduate Program Coordinator

Cleared for registration _____ by _____, approved by _____.
Date Staff Member Director, Graduate Studies



Department of Sociology

Franklin College of Arts and Sciences

UNIVERSITY OF GEORGIA

Request for Appointment of Major Professor – Ph.D.

Doctoral Degree

Name: _____ **Date:** _____

I have advised with _____, and request
that he or she be appointed my Major Professor.

Approval Signatures

Major Professor: _____ **Date:** _____

Director, Graduate Studies: _____ **Date:** _____

When complete, return this form to the Graduate Program Coordinator.

Department of Sociology Form

MEETING VERIFICATION WITH COMPS COMMITTEE

*The University of Georgia
Department of Sociology*

Student

Date

Graduate Program Committee Signatures

Major Professor

Signature

Advisory Committee Member

Signature

Advisory Committee Member

Signature

Advisory Committee Member

Signature

Approval Signature

Director, Graduate Studies

Date

****Return this form to the Graduate Program Coordinator in Room 113A****



Department of Sociology

Franklin College of Arts and Sciences

UNIVERSITY OF GEORGIA

Dissertation Prospectus Approval

Name

Date of Formal Hearing

Approval Signatures

Major Professor

Signature

Advisory Committee Member

Signature

Advisory Committee Member

Signature

Advisory Committee Member

Signature

When complete, return this form and approved prospectus to the Graduate Program Coordinator.

**Identification of Major Professor and Second Reader and
Approval of 2nd Year Paper Plan Form**

The University of Georgia Department of Sociology

Student

Student ID

Identification of Major Professor and Second Reader:

Major Professor

Signature and Date

Second Year Paper Reader

Signature and Date

Signatures below signal approval of student's 2nd year paper plan:

Major Professor Signature

Date

Second Reader Signature

Date



Department of Sociology

Franklin College of Arts and Sciences

UNIVERSITY OF GEORGIA

2nd Year Paper Approval Form

Student

Student ID

2nd Year Paper Approval Date

Major Professor

Signature and Date

Second Reader

Signature and Date



Department of Sociology

Franklin College of Arts and Sciences

UNIVERSITY OF GEORGIA

Advisory Committee-Ph.D. (department form)

Student Name

Date

Approval Signatures

Major Professor

Signature

Advisory Committee Member

Signature

Advisory Committee Member

Signature

Advisory Committee Member

Signature

When complete, return this form to the Graduate Program Coordinator.

This is a sociology department (internal) form. You will also need to submit an advisory committee form in Gradstatus so that the graduate school is also aware of your committee members.

REQUEST FOR CHANGE IN ADVISORY COMMITTEE

The University of Georgia
Department of Sociology

DOCTORAL DEGREE

Student

Date _____

Change Requested

Member Removed

Signature

Member Added

Signature

Rationale:

--

Revised Committee

Major Professor

Advisory Committee Member

Advisory Committee Member

Advisory Committee Member

Advisory Committee Member

Advisory Committee Member

Approval Signature

Director, Graduate Studies

Date